

Garfield Heights City Schools LPDC

Note: There are only two (2) more GHCS LPDC meetings remaining for this school year. All license applications must be verified and approved by the May 28, 2019 meeting.

Minutes of LPDC Meeting:

April 2, 2019

Present: **Kim Barber:** High School Representative, ***Rob Keshock:** William Foster Representative, **Nora Lopez:** Elmwood Representative, **Leah Keefe:** Middle School Representative, **Julie Frederick:** Maple Leaf Representative, **Chris Hanke:** Central Office Representative, **Jill Frimel,** Administrative Designate,, **Ashlee Ward,** Administrative Designate, **Kali Strickland,** Administrative Designate

**Chairperson*

Not Present:

IPDPs (Individual Professional Development Plans) Presented and Approved:

Elmwood: none
William Foster: none
Maple Leaf: **S. Smith**
Middle School/L. Ctr: none
High School: **A. Purves**
Administration: none

IPDPs Presented and NOT Approved:

none

Verifications Presented and Approved:

Elmwood: **M. Balog** (3 sem hrs: Notre Dame College-- ED594T Teaching Students From Poverty K-12 5/18) **S. Pastor** (30 contact hrs EOA- Teaching with Poverty in Mind- Jensen Associates 5/18) **S. Close** (3 sem Hrs: Notre Dame College ED595G Utilizing Google to Teach and Learn 5/18)

William Foster: **L. Bartlett** (3 sem. Hrs: Cleveland State University -- Emergent Literacy EDL 511 5/18); **K. Davis** (3.3 sem hrs: UC San Diego Extension -- EDUC X414.78 5/17; and 30 contact hrs: EOA -- GHCS Inservice and PD 2/19) **H. Lopez** (3 sem. Hrs: Andrews University -- EDCI 255 Strategies for Addressing Student Anxiety 5/18)

Maple Leaf: **J. Frederick** (16.5 contact hrs. OED State Support Team--IEP/ETR Best Practices 9/18)



Middle School/L. Ctr: **J. Jenkins** (2 sem. Hrs: Cleveland State University-- CEL 603 Visionary Leadership 3/19; **and** 2 sem. Hrs: Cleveland State University-- CEL 600 Leadership 21st Century Schools 11/18; **and** 2 sem. Hrs: Cleveland State University-- CEL 606 Making Global Connections Through Technology 11/18)

High School: M. Revilock (3 sem hrs: Baldwin Wallace University--EDU 580 Introduction to School Leadership 3/19 **and** 3 sem hrs: Baldwin Wallace University--EDU 581 Teaching and Learning 3/19); **M. Ryba** (25 contact hrs: EOA--Ohio Life Insurance Pre-Licensing course 11/18 **and** 70 contact hrs; EOA-- Security Industry Essentials Exam 1/19); **T. Clendenning** (30 contact hrs: EOA -- GHCS Inservice and PD 2/19)

Administration: C. Hanke (180 Contact Hours: EOA -- Admin. Project 5/18); **A. Sluka** (16.5 contact hrs: EOA -- First Ring Treasurers 11/18; and 15 contact hrs: EOA -- Suburban Health Consortium Meetings 5/18; and 10 contact hrs: EOA --Suburban Health Consortium Meetings 11/18; and 14.5 contact hrs: EOA -- NEOASBO Treasurer Meetings / Seminars 5/18; and 12 contact hrs: EOA-- NEOASBO Meetings / Seminars 11/18; and 20 contact hrs: EOA-- OASBO Mentoring Program 5/18; and 15 contact hrs: EOA-- First Ring Treasurer's Meetings 11/18; and 30 contact hrs: EOA -- OASBO / OSBA Workshops 5/18; and 26 contact hrs: EOA-- OASBO/ OSBA Workshops 11/18; and 16 contact hrs: EOA-- Five Year Forecast Seminars 5/18; and 12 contact hrs: EOA-- Five Year Forecast Seminar 11/18)

Activity Proposals Presented and Approved:

Elmwood: none

William Foster: **L. Bartlett** (3 sem. Hrs: Cleveland State University -- Seminar in Literacy Research)

Maple Leaf: **S. Smith** (4 sem. Hrs: Fresno State University--Art 903 Building Self Esteem through Elementary Art)

Middle School/L. Ctr: M. Toghil (3.3 sem. Hrs: UC San Diego Extension-- EDUC 41433 Reading Interventions for Middle School Students)

High School: none

Administration: none

District-Wide: none



Activity Proposals Presented and NOT Approved:

n/a

License Renewals Processed:

Elmwood: none

William Foster: **K. Davis** (5 Year Professional Early Childhood (P-3) License)

Maple Leaf: **K. Buttolph** (5 Year Professional Kindergarten-Elementary (K-8) License); **M. Herman** (align 5 year Professional Intervention Specialist (K-12) license)

Middle School/L. Ctr: **J. Jenkins** (5 Year Professional Elementary (1-8) License; 5 Year Professional Multi Age (P-12) License); **V. Tomasheski** (5 Year Professional Kindergarten-Elementary (K-8) License)

High School: **A. Pavelek** (5 Year Professional Adolescence to Young Adult (7-12) License); **B. Lambert** (5 Year Professional Adolescence to Young Adult (7-12) License)

Administration: **C. Hanke** (5 Year Professional Superintendent License; 5 Year Professional Comprehensive High School (7-12) License; 5 Year Professional Principal License);

Notifications of Application for Advanced License:

Elmwood: none
William Foster: none
Maple Leaf: none
Middle School/L. Ctr: none
High School: none

Verification Forms for Educator Leaving / Entering District:

Entering:
none

Leaving:
none



Notes:

- 1. Application hold time -- ODE limits hold times for applications to 60 days. Applicants who fail to submit required eligibility documentation within 60 days will receive a message stating the Department is declining their applications. Applicants are charged a non refundable \$25 processing fee for each application declined by the Department. PLEASE NOTE that when an e-signer declines or does not sign an application for any reason, the candidate is not charged a processing fee. Applicants may resubmit their applications with the required information.**

- 2. Advanced License Renewal Policy:** *If you are NOT renewing your Senior or Lead Advanced license, then you will need to renew your past/expired Professional license. Those of you who choose to renew the Senior or Lead Advanced licenses will have to complete the Master Teacher program, again, and then provide documentation of completion to ODE at the time of the renewal. ODE will NOT process your license without it. If you attempt to renew the advanced license without completing the Master Teacher program, there will be a FEE charged for incorrect license application processed. Please share your license renewal information with your LPDC representative accordingly.*
- 3. ODE Policy:** *As of February 28, 2015, license applicants will be able to upload official documentation in the form of college transcripts to their license renewal application instead of mailing paper documents.*
- 4. The process for ALL license renewal applications at ODE is now digital.** *You can access your license renewal applications by signing into your SAFE account at ODE. Also, ODE will NOT be mailing paper licenses to the applicant. Licenses are available for download once the renewal process is complete.*
- 5. All forms, IPDPS, Activity proposals, etc. to be approved by the LPDC at a monthly LPDC meeting MUST be submitted in PD Express or to your LPDC Representative the day BEFORE the scheduled monthly meeting.**
- 6. You must have an approved IPDP on file in order to have any professional development approved by the LPDC.**
- 7. If you have any IPDP / Activity Proposal / Verifications addressed in any LPDC meeting minutes, please print out the minutes for your own professional file. You will need to supply the proof of professional development at license renewal time. All verifications must include proof of an ORIGINAL college transcript. Transcripts will not be returned to staff due to archiving for ODE auditing.**
- 8. ALL staff members please read the Monthly LPDC minutes after each meeting to make sure proposed IPDPs, Activity Proposals, Verifications and other business has been addressed /approved.**



9. ***The LPDC would like to encourage all staff members to monitor the accuracy of your credentials. This can be done by accessing the ODE Website and viewing your information.***

10. ***We are required by law to report identification attached to all decisions. For any IPDPs, Activity Proposals or Verifications which are denied, state ID numbers will be provided. See your representative as to why the decision was made. If you choose to appeal a decision, please submit an appeal form found at the LPDC website.***

11. ***All LPDC forms, helpful information and PD Express can be found at the GHCS district Website under the LPDC location. Check us out.***

